



REPORT

**CISV INTERNATIONAL RISK MANAGEMENT TRAINING
TOKYO, 22-24 SEPTEMBER 2018**

First of all, I would like to thank PACE Foundation for supporting this training to happen, especially when one is needed in the region, to ensure that all stakeholders are on the same page on risk management issues.

A. TRAINING VENUE & PARTICIPANTS

The venue was in Olympic Youth Center, where previous APRW 2016 was held, and attended by 7 participants, 4 of which are from chapters that closely involved with risk management issues, and the other 3 are from NA and even from PACE itself.

Originally, there was a participant from Philippines and China, but on the last minute changed their mind due to work calendar.

B. TRAINING OUTCOME

The training was an eye-opener, in which most of the participants agree that the issue of risk management is not only the responsibility of Risk Managers (chapter/NA), but it's everybody responsibility, thus the training should be attended by other functions in the chapter/NA (committee, program coordinators, leaders, JC, etc).

Training was led by Stephenie Teichmann, RM Reco for Americas region, and co-trained by Diana Penyami (Asia Pacific RM Reco/CISV Indonesia) and Koji Fujita (CISV Japan). It is expected that these co-trainers will then become the lead-trainer for any international risk management training.

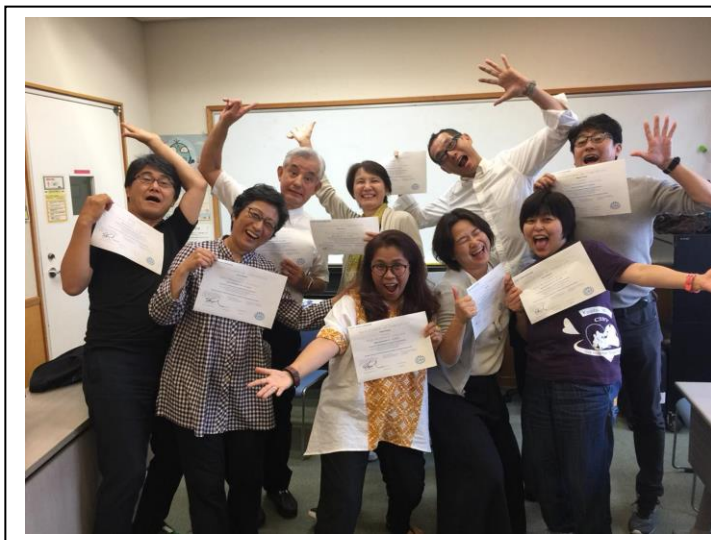
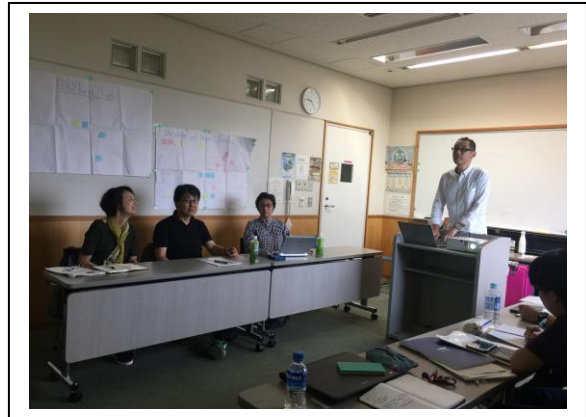
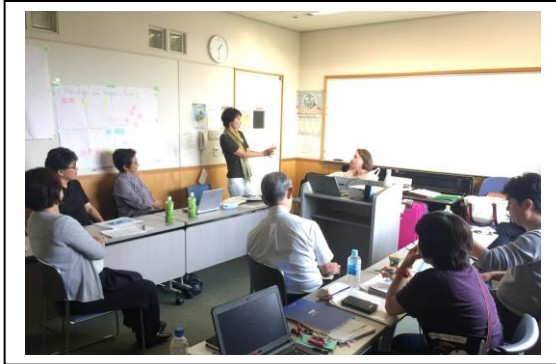
C. FINANCIAL REPORT

The cost for the training was managed by CISV Japan, and from my side, being Asia Pacific Risk Management Regional Coordinator, the cost was the airplane ticket, as per the attached invoice and ticket (Attachment B). Grant Proposal Budget (Attachment A) is also attached, for convenient purpose.

D. SUGGESTIONS

In order to strengthened the Asia Pacific region for managing the risk for the existence of CISV programs, it is strongly advised to have similar international training for other NAs within the region, thus to have more certified risk managers.

TRAINING PICTURES





**ATTACHMENT A
GRANT BUDGET PROPOSAL**

**ASIA PACIFIC RISK MANAGEMENT TRAINING BUDGET
TOKYO, 22-24 SEPTEMBER 2018**

NO	ITEM	AMOUNT (USD)		REMARKS
A	CISV Japan		2.500	This funding will include USD700 for RM support.
B	RM Trainers Budget			
1	Travel cost for Lead-Trainer, LA -Tokyo - LA	1.600		Lead-Trainer is Stephenie Teichman, current RM Reco The Americas
2	Travel cost for Co-Trainer, Jkt - Tokyo - Jkt	900		Co-Trainer is Diana Penyami, current RM Reco AsPac
3	Venue Accommodation Lead Trainer	100		Lead-Trainer is Stephenie Teichman, current RM Reco The Americas
4	Venue Accommodation Co-Trainer #1	100		Co-Trainer #1 is Diana Penyami, current RM Reco AsPac
5	Venue Accommodation Co-Trainer #2	100		Co-Trainer #2 is Koji Fujita (Japan), current NRM Japan
	Total	2.800		
	Deduction with CISV Japan support	-700		
	Total RM Trainers Budget		2.100	
	Total Workshop Budget		4.600	

Remarks on trainers:

1. AsPac currently have no certified international Lead-Trainer for RM, that is why the trainer is from other region, and appointment of trainer was from IQ/IRM.
2. In order to have Lead-Trainer in the region, one has to become a Co-Trainer first, that is why we have 2 co-trainers for this training, RM Reco AsPac and NRM Japan
3. The 2nd Co-Trainer is from Tokyo, Japan, thus no flight cost needed, except for the venue cost.

Jakarta, 08-08-2018

Diana Penyami
RM Reco Asia Pacific

Jirawat Tangkijngamwong (Jiro)
Regional Chairperson