

# TTT for APJB 28 June - 2 July 2018 Report



## For making this possible, we would like to thank:

- PACE Foundation
- Asia Pacific Regional Chair John Gayoso
- Asia Pacific Chapter Development Regional Coordinators Dharmesti Sindhunatha & Yuriko Noda
- CISV Indonesia
- Training and Quality Assurance Regional Coordinator Bronwyn Presland
- TTT for APJB Trainer Novi Safitri

## Table of Content

3-4	Overview
5-6	Training Report
7-8	Looking Forward
9	Financial report

## Overview

CISV's Train The Trainer (TTT) is an intensive 4-day course designed to enhance and unify organizational wide training practices. TTT for APJB is initiated with the intention to provide an opportunity for Junior Branch leaders to receive certified training, as the other available training in the region is held at the same time with Junior Asia-Pacific Regional Conference (JASPARC).





TTT for APJB was held in Jakarta, hosted by CISV Indonesia. The training were facilitated by Bronwyn Presland and Novi Safitri. In this training, 8 JBers from 4 different NAs and PAs were present as participants of the training. All trainees received the certificate of completion.

## Training Report

During TTT for APJB, trainees were introduced to the essential knowledge regarding structures of CISV as well as our approaches in learning. This information is crucial to be known by trainees in order to provide a solid ground for the following sessions in the training.





### *Putting the theory into practice!*

During the 4-day course, participants were also given the chance to practice their facilitating skills. Participants gained a hands-on experience of facilitating and received feedback about their strong points and what could be improved further.

## Looking Forward

Based on the feedback that we have received from trainers, host, and participants, we propose such changes and improvements to be made in the future programs:

### *Schedule*

Summer is often a busy season of hosting international programs for NAs and PAs. Thus, we would like TTT for APJB to be held outside of the programme season in the future.

### *Participant group size*

In the future training, there needs to be at least 8 participants in order to ensure the training's efficiency.



## Agreement with host National Associations

Prior to the filing of PACE funding in the future, an arrangement of roles and responsibilities should be made between APJB Team and host NA.

## Communication with participants

Considering the overseas travel that most participants have to do to attend this training, more communication should be made with participants prior to the training.

## Measuring impact

Lastly, data regarding how the JBers who are trained are contributing towards local trainings and chapter growth should be collected.

## Financial Report

Income	Price per unit (USD)	Quantity	Sub-total (USD)
Participation Fee	\$ 120,00	8	\$ 960,00
Grant from PACE Foundation	\$ 3.000,00	1	\$ 3.000,00
<b>TOTAL INCOME</b>			<b>\$ 3.960,00</b>

  

Expenses	Price per unit (USD)	Quantity	Sub-total (USD)
Accommodation (Venue + Food + Meeting room)	\$ 885,66	1	\$ 885,66
TTT trainer flight	\$ 400,00	1	\$ 400,00
Materials	\$ 16,49	1	\$ 16,49
print certificate	\$ 14,34	1	\$ 14,34
<b>TOTAL EXPENSES</b>			<b>\$ 1.316,49</b>

  

<b>BALANCE</b>		
<INCOME>	- <EXPENSES>	<b>\$2.643,51</b>



## Thank you for your support towards TTT for APJB!

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